



**Grants-in-Aid to Support Student Research
Northeast Algal Society Development Committee**

The Northeast Algal Society Development Committee is pleased to continue its small grants program to facilitate student research, recognizing that small amounts of support can be critical to the success of a project. Funding for these small **undergraduate and graduate grants** is provided through monies raised by the Development Committee and through the establishment of the “Ron Hoham NEAS Undergraduate Research Grant”. Undergraduate students will automatically be considered for both funding sources. This unified application is designed to solicit applications from both undergraduate and graduate students.

Eligibility: Applicants must be currently enrolled as a graduate or undergraduate student in any campus located in the Northeastern United States and Canada¹. All expenses must be incurred while the applicant still has student status.

Awards: Grants are made in the amount of up to \$500 and are intended to help defray research expenses that the student may otherwise need to pay for out of personnel funds. These awards are intended to enable the student to accomplish work otherwise not possible. Suitable uses of the funds include the purchase of supplies, goods and services and travel to and from field sites. The award may not be used to pay indirect costs, student fees or tuition to the applicant's institution. Self-stipends are not allowed, however support for assistants will be considered. Travel to scientific meetings should be requested from other student travel funds. Tuition and expenses for taking critical techniques courses not available at the home institution will be considered. All expenses should be incurred in support the proposed investigation. Students are encouraged to correspond directly with the NEAS at GLRC @esf.edu if they have questions concerning the eligibility of expenses.

Evaluation and Selection: Selection of recipients will be based primarily on the applicant's research proposal and supporting letters. Additional criteria will include past research achievements, the applicability of the project to the field of phycology, and the perceived future of the applicant as a researcher. Proposals are reviewed by the NEAS Development Committee members in consultation with the member institutions. Students can receive a maximum of two Grants-in-Aid awards in the course of their education. The NEAS reserves the right to partially fund projects if so recommended. It may also choose to not issue a grant in any given year if the applications are unsuitable for support.

¹ Northeastern region, as defined by the US census bureau includes the states of NJ, PA, NY, VT, NH, ME MA CT and RI. NEAS also includes the neighboring states of OH, MD, WV and DE, and the Canadian provinces of ON, QC, NS, NB and PE. Students from other regions should contact GLRC@esf.edu prior to submitting an application.

Application Procedure: To be eligible for consideration, **send one (1) electronic copy (Adobe Acrobat format preferably) of all application materials to GLRC@esf.edu on or before March 15th, 2018 with the words “NEAS STUDENT RESEARCH SUPPORT” in the subject line.** The applicant must submit the completed application as described below including her/his curriculum vitae (CV). The CV should include where the student is in their educational training, and when appropriate, a list of papers presented at meetings, publications, and grants and fellowships received. In addition, the applicant should request two letters of recommendation. One of these letters should come from the advisor, major professor or other faculty member who can comment on the applicant’s research and experience. These letters should be submitted directly from the letter writers to GLRC@esf.edu to ensure confidentiality.

Your application must address all items below, and you must insure that the complete application, including the letters of recommendation is submitted on time. Incomplete applications will NOT be reviewed.

- Name
- Address (include mailing address, phone number, and email). This address will be used as the shipping address for any items ordered through this program.
- A statement clearly indicating if you are an undergraduate or graduate student.
- Title of proposed research project.
- Description of your proposed research. Maximum 2 page, Times New Roman 12 pt font. This page limit must include your title, abstract and any figures, but need not include literature references or supporting letters.
- Location(s) where research will be conducted. You should also identify what faculty member and institutions are participating in this work.
- An itemized budget (**maximum total = \$500**) describing how the funds will be spent. Include a brief justification for each item. See the paragraph entitled “Award” on page 1 for a description of allowed expenses.
- Current CV including your current field of study and educational background.
- Name, address, and phone number(s) of major professor or advisor submitting letter of recommendation.

Successfully Funded Students: Students awarded funding will be required to 1) submit a final report (1 page) that indicates the activity and how it benefited the student; 2) acknowledge NEAS support for their research in any papers, oral or poster presentations that were derived from such support; and 3) submit a short paragraph of what the student did with the funding suitable for posting on the NEAS website. The recipient is also encouraged to provide a photograph of themselves involved in their research (e.g., sampling along the coast of Maine, attending an phytoplankton identification class, etc.) for inclusion on the NEAS website. All items should be submitted to GLRC@esf.edu with the subject line NEAS STUDENT RESEARCH REPORT as soon as feasible.